

To: High School and Other Counselors Who Assist Students Apply for Financial Assistance for Higher Education

From: Richard D. Miller, Director of Financial Aid, Calumet College of Saint Joseph
Kathryn J. Moore, Outreach Coordinator, State Student Assistance Commission of Indiana

Date: August 2003

RE: 2003 Financial Aid Workshop for Counselors

We invite you to make plans to attend a 2003 Financial Aid Workshop for Counselors. During the months of October and November the workshop will be offered free of charge in fourteen cities throughout the state of Indiana. Staff from college/university financial aid offices and the State Student Assistance Commission of Indiana will conduct the workshops. Listed below are the workshop agenda, topics, schedule, and registration procedures. Please feel free to dress casually for this workshop.

Workshop Agenda and Topics

Time+	Topics
7:45 – 8:15	Sign In
8:15 – 8:30	Welcome and Introduction
8:30 – 9:45	Application Process, Financial Aid Programs, Free Application for Federal Student Aid (FAFSA)
9:45 – 10:00	Break
10:00 – 10:45	Need Analysis, Financial Aid Packaging, Professional Judgment
10:45 – 11:30	State Student Assistance Commission of Indiana (SSACI) Programs and Reporting
11:30 – 12:00	Questions & Answers

+Local time

Workshop Schedule

City	Date	Site	Host
Whiting	October 10 - Friday	Calumet College of Saint Joseph	Richard Miller
Fort Wayne	October 14 - Tuesday	University of Saint Francis	Matthew Nettleson
Mishawaka	October 16 - Thursday	Bethel College	Guy Fisher
Terre Haute	October 17 - Friday	Rose Hulman Institute of Technology	Melinda Middleton
Columbus	October 22 – Wednesday	IUPUI- Columbus	David Clay
Bloomington	October 23 - Thursday	Ivy Tech State College	Peg Creech
Indianapolis	October 24 – Friday	Indiana Business College	Holly Dennett
Muncie	October 28- Tuesday	Ball State University	Maralee Clayton
Richmond	October 29 - Wednesday	Indiana University East	James Bland
Sellersburg	October 30 - Thursday	Ivy Tech State College	Gary Cottrill
Vincennes	November 4 - Tuesday	Vincennes University	Robert Gunter
Evansville	November 5 - Wednesday	University of Southern Indiana	Jim Patton
Lafayette	November 6 - Thursday	Ivy Tech State College	Kirsten Reynolds
Logansport	November 11- Tuesday	Ivy Tech State College	Julie Ward

Registration deadline is Friday, October 3, 2003

Register on-line at SSACI's web site address: <http://www.ssaci.IN.gov/workshop/>. Please complete one on-line registration form for each person who will attend the workshop to ensure an accurate count for material production. If you have questions about the registration process, please contact:

Helen Ann Curley
State Student Assistance Commission of Indiana
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We look forward to seeing familiar faces and making new acquaintances this fall. Should you have questions about the workshops, please contact Richard Miller at 219-473-4213 or Kathryn Moore at 317-232-2350.